

Velva Public School Chain of Communication

The VPS District will make every attempt to provide solutions or resolutions to your inquiries and/or concerns. The chart below will help you by reaching the appropriate contact in a timely manner. Below the chart you find your appropriate contact information.

Inquiries about:	1st contact	2nd contact	3rd contact	4th contact
Bus Routes/Behavior	Route Driver	Building Principal	Superintendent	School Board
Budget	Business Manager	Superintendent	School Board	
Buildings and Grounds	Custodian	Building Principal	Superintendent	School Board
Cafeteria/Food	Food Service	Building Principal	Superintendent	School Board
Classroom/Grades/Curriculum	Teacher	Building Principal	Superintendent	School Board
Co-curricular Activities	Advisor	Building Principal	Superintendent	School Board
Counseling/Mental Health	Counselor	Building Principal	Superintendent	School Board
Custodial	Custodian	Building Principal	Superintendent	School Board
Extracurricular/Sports	Coach	Athletic Director	Building Principal	Superintendent
Facilities Use	Athletic Director	Building Principal	Superintendent	School Board
General Information	Administrative Assistant	Building Principal	Superintendent	School Board
Maintenance	Custodian	Building Principal	Superintendent	School Board
Website	Website Manager	Building Principal	Superintendent	School Board

Administrative Assistant: Corrine.Heilman@k12.nd.us or 701.338.2022

Advisor: contact the advisor for each specific organization

Athletic Director: Larry.Sandy@k12.nd.us or 701.338.2022

Bus Drivers: contact your route driver directly

Business Manager: Teri.Kvamme@k12.nd.us or 701.338.2022

Coach: contact the head coach of specific sport

Co-curricular Activities: contact the advisor directly

Counselor: Kristi.Howe@k12.nd.us or 701.338.2002

Custodial: Amy Heisler@k12.nd.us or 701.338.2022

Elementary Principal: Nancy.Dockter@k12.nd.us or 701.338.2022

Food Services: Cindy Bossert@k12.nd.us or 701.338.2022

Maintenance: Jeff.Kremer@k12.nd.us or 701.338.2022

Secondary Principal: Kelly.Mogen@k12.nd.us or 701.338.2022

Superintendent: Dave.Schoch@k12.nd.us or 701.338.2022

Website: Jen.Kramer@k12.nd.us or 701.338.2022