

**BUILDINGS AND GROUNDS SECURITY PLAN**

The District shall develop a buildings and grounds security plan. The plan shall be an exempt record in accordance with NDCC 44-04-24. The plan shall address the following:

1. Control of school keys;
2. After-hours access to school buildings;
3. Secured storage of district records and funds;
4. Installation of security and access control equipment to prevent illegal entry and vandalism;
5. Security procedures and protocols for school employees;
6. Areas of the building that will have restricted access. Unauthorized entry into a restricted area either by student or employee will be considered a serious violation and result in disciplinary action.
7. Procedures for recording serial numbers and assigning inventory numbers to items of high priority for theft (e.g., televisions, cameras, and computers).

Unauthorized persons, including employees, found in school buildings after school hours, will be subject to arrest.

**End of Velva Public School Policy IAB.....Adopted: 09.12.2017**