



Velva Public School District No. 1  
101 Fourth Street West • P.O. Box 179  
Velva, North Dakota 58790  
Phone 701.338.2022 • Fax 701.338.2023

---

### RELEASE SCHOOL RECORDS

Please send immediately the entire record of the student listed below. Items to include are:

- ◆ Official administrative records (name, address, classes taken, grades earned, rank in class, attendance record, grade level completed).
- ◆ Results of standardized testing
- ◆ Health records
- ◆ Special Education Files
- ◆ Other (please explain) \_\_\_\_\_

I authorize the release of the records indicated for:

\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
Current Grade

\_\_\_\_\_  
School Student Attends or Attended

\_\_\_\_\_  
School Address

\_\_\_\_\_  
Parent or Guardian Signature

Please send this information to:

Velva Public School  
PO Box 179  
Velva, ND 58790

This form is used to comply with Section 438 of the General Education Provision Act (1974)  
"Privacy Rights of Parents and Students."